

FY 2024 UNIFIED PLANNING WORK PROGRAM

Prepared by:



NORTHEAST ARKANSAS
REGIONAL TRANSPORTATION
PLANNING COMMISSION

P.O. Box 1845
300 S. Church Street
Jonesboro, AR 72401

Phone: 870-933-4623
Email: mpo@jonesboro.org



**NORTHEAST ARKANSAS
REGIONAL TRANSPORTATION
PLANNING COMMISSION**

RESOLUTION 23-08

A RESOLUTION ADOPTING THE N.A.R.T.P.C. 2024 UNIFIED PLANNING WORK PROGRAM

WHEREAS, the Transportation Policy Committee of the Jonesboro Area Transportation Study (JATS) is the officially designated metropolitan planning organization (MPO) for the Jonesboro metropolitan area; and

WHEREAS, the Transportation Policy Committee is the decision-making body of the MPO, and this committee approves and adopts all of the transportation planning activities of the MPO, which is hereby referred to as the Northeast Arkansas Regional Transportation Planning Commission (N.A.R.T.P.C.); and

WHEREAS, the N.A.R.T.P.C. Technical Advisory Committee and the Transportation Policy Committee have reviewed the FY 2024 Unified Planning Work Program (UPWP), including the proposed work tasks and budget, and found it to be in compliance with federal requirements as well as the established MPO Public Participation Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Transportation Policy Committee of the Northeast Arkansas Regional Transportation Planning Commission (N.A.R.T.P.C.) does hereby adopt the FY 2024 Unified Planning Work Program as written.

Duly recorded this 16th day of May, 2023.

SIGNED: John Street
John Street
Chairperson
Council Member, City of Jonesboro

ATTEST: Alan Pillow
Alan Pillow
Secretary
MPO Director, N.A.R.T.P.C.



(July 1, 2023 – June 30, 2024)

UNIFIED PLANNING WORK PROGRAM

Prepared by Staff:

Alan Pillow, MPO Director

Nadia Hamdani, MPO Transportation Planner

In Cooperation with the

CITIES OF BAY, BONO, BROOKLAND, AND JONESBORO

COUNTY OF CRAIGHEAD

JONESBORO ECONOMICAL TRANSPORTATION SYSTEM (JET)

ARKANSAS DEPARTMENT OF TRANSPORTATION (ARDOT)

FEDERAL HIGHWAY ADMINISTRATION (FHWA)

FEDERAL TRANSIT ADMINISTRATION (FTA)



NORTHEAST ARKANSAS
REGIONAL TRANSPORTATION
PLANNING COMMISSION

NOTICE OF NONDISCRIMINATION

The Northeast Arkansas Regional Transportation Planning Commission (N.A.R.T.P.C.) (hereafter referred to as “MPO”) complies with the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964 and other federal equal opportunity laws and therefore does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in admission or access to and treatment in MPO programs and activities, as well as the MPO’s hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the MPO’s nondiscrimination policies related to hiring or employment may be directed to Mr. Dewayne Douglas, Director of Human Resources, City of Jonesboro, P.O. Box 1845, Jonesboro, Arkansas, 72403-1845, Phone No. (870) 933-4640. Mr. Douglas can also be contacted at the following email address: DDouglas@jonesboro.org.

Complaints of alleged discrimination related MPO programs and activities may be directed to Mr. Alan Pillow, ADA/504/Title VI Coordinator, N.A.R.T.P.C., P. O. Box 1845, Jonesboro, Arkansas, 72403-1845, (870)933-4623 (Voice/TTY 711). Mr. Pillow can also be contacted at the following email address: apillow@jonesboro.org. Free language assistance for Limited English Proficiency individuals is available upon request.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audio tape, and in Braille.



**NORTHEAST ARKANSAS
REGIONAL TRANSPORTATION
PLANNING COMMISSION**

Transportation Policy Committee Members

Mayor Paul Keith	City of Bay
Mayor Dan Shaw	City of Bono
Mayor Kenneth D. Jones, <i>Vice-Chair</i>	City of Brookland
Mayor Harold Copenhaver	City of Jonesboro
Judge Marvin Day	Craighead County
Hannah Towell	Craighead County, Assessor
Council Member John Street, <i>Chair</i>	City of Jonesboro
Council Member Ann Williams	City of Jonesboro
Sunny Farmahan	Arkansas Department of Transportation MPO Coordination
Brad Smithee	Arkansas Department of Transportation Engineering
Judy Casteel	JET Community Advisory Board
Valera McDaniel, <i>Non-Voting Member</i>	Federal Highway Administration
Travis Brooks, <i>Non-Voting Member</i>	Arkansas Department of Transportation

Technical Advisory Committee Members

Craig Light	City of Jonesboro, Engineering
Derrel Smith	City of Jonesboro, Planning
Danny Kapales	City of Jonesboro, Parks & Recreation
John Broadway, <i>Chair</i>	Craighead County
Jeremy Austin	Craighead County
Billy Holland, <i>Vice-Chair</i>	MPO Area Smaller Cities Planning Representative (USDA)
Anthony Hunter	Arkansas Department of Transportation MPO Coordination
Michael Black	Jonesboro Economical Transportation System (JET)
Shannon Luke	Arkansas Department of Transportation District 10
Cathe Carnes	Bicycle Representative
Drexel Verrette	Railroad Representative (BNSF)
Bryan Russell	Pedestrian/Safe Routes to School/School Representative

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Introduction

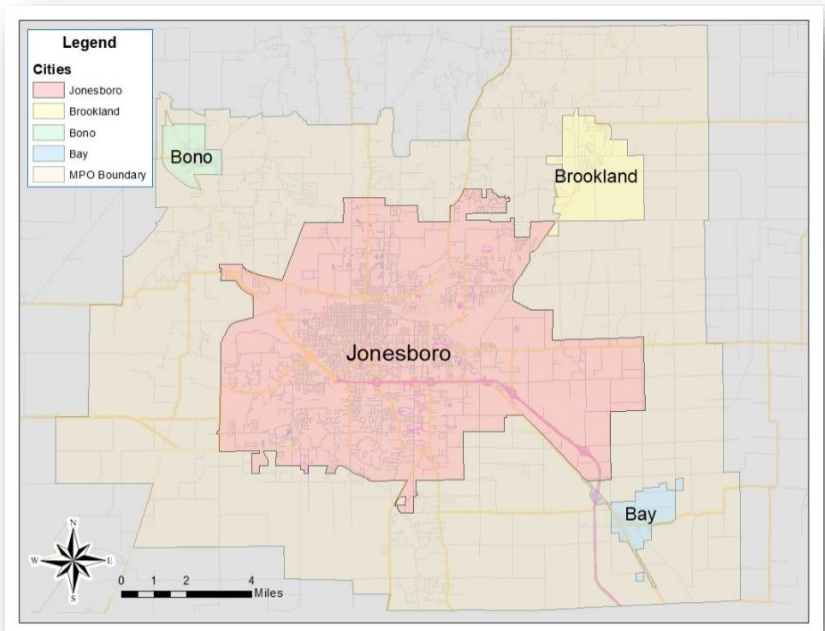
UPWP Purpose

The **Unified Planning Work Program (UPWP)** promotes an integrated approach to transportation planning in order to achieve regional goals and objectives for highway and transit safety and improvement. The UPWP performs three distinct functions:

- It describes the transportation planning activities that the metropolitan planning organization and included agencies propose to undertake during the stated fiscal year (**July 1 – June 30**) regarding regional issues and priorities;
- It serves to document the proposed annual expenditure of federal, state, and local funds in support of various planning activities related to addressing those regional issues and priorities; and
- It provides a management tool for the metropolitan planning organization (MPO) and the funding agencies in scheduling major transportation planning activities, milestones, and products.

What is an MPO?

A metropolitan planning organization is a transportation policy-making organization made up of representatives from local governments and transportation agencies. The Federal Surface Transportation Assistance Act of 1973 required the formation of a metropolitan planning organization for any urbanized area with a population greater than 50,000, a requirement continued by all federal transportation legislation since that time, including the most recent law, the 2021



N.A.R.T.P.C. Boundary Area

Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law.

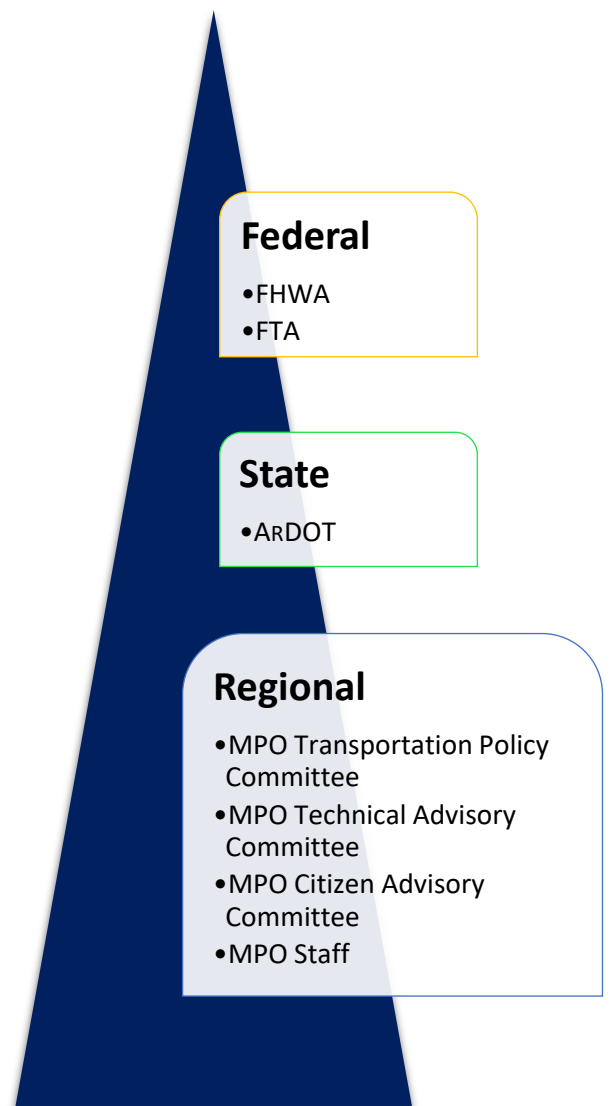
N.A.R.T.P.C. Origin

In 2003, the Governor of the State of Arkansas, acting by and through the Arkansas Department of Transportation (ARDOT), designated the Jonesboro Area Transportation Study (JATS) Policy Committee to be the Metropolitan Planning Organization (MPO) for the metropolitan area. The study area is comprised of the cities of Bay, Bono, Brookland, Jonesboro, and some unincorporated parts of Craighead County (**see map above**). These localities collectively make up the N.A.R.T.P.C. with the expressed purpose of carrying out the transportation planning process in Northeast Arkansas through a three-committee structure. Those committees are described as follows:

- ❖ The Transportation Policy Committee is the governing body of the MPO, and is composed of elected officials and appointees of member governments and agency representatives.
- ❖ The Technical Advisory Committee includes appointed members of associated entities with technical expertise in transportation planning.
- ❖ The Citizen Advisory Committee is a voluntary citizen group charged with assisting the MPO with public engagement in the planning process.

Transportation Planning Process

As the designated MPO for the region under USC Section 134 of Title 23, the N.A.R.T.P.C. is responsible, for carrying out a Continuing, Cooperative, and Comprehensive (3-C) transportation process for the production of unified plans and programs that provide for the development, operation, and management of relevant transportation facilities that will collectively function as an intermodal transportation system for the entire metropolitan area. In accordance with federal regulations, major emphasis has been placed on outcome-based



programming for UPWP task identification to specifically address the national performance goals, and subsequent targets, established by FHWA and ARDOT for the improvement of safety, mobility, connectivity, and efficiency of the national highway system within the metropolitan area.

Of all the national performance goals, currently Safety, Infrastructure Condition and System Reliability have been implemented in the state of Arkansas. In 2018, the N.A.R.T.P.C. adopted a resolution outlining local MPO support of the newly established Safety targets set by the state. Since that time the N.A.R.T.P.C. has passed resolutions supporting the state's newly established and updated targets for Safety, Infrastructure, System Reliability, and Transit Asset Management (TAM) in the region. The aforementioned performance measures are defined as follows:

- **Safety:** to significantly reduce the number and rate of crashes, including non-motorized, resulting in fatality and/or serious injury
- **Infrastructure:** to maintain and improve the condition of all highway roads and bridges
- **System Reliability:** to improve efficiency and reduce the travel time of the existing transportation network
- **TAM:** to achieve and maintain a state of good repair

In addition to these federal performance standards, the ten planning factors identified by the 2015 FAST Act have also been included in the identification of upcoming N.A.R.T.P.C. planning activities. Those factors are listed as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;

NATIONAL PERFORMANCE GOALS

1. Safety

2. Infrastructure Condition

3. Congestion Reduction

4. System Reliability

5. Freight Movement & Economic Vitality

6. Environmental Sustainability

7. Reduced Project Delivery Delays

3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve resiliency and reliability of the transportation system and reduce or mitigate stormwater impact of surface transportation; and
10. Enhance travel and tourism.

These ten factors along with the Six Livability Principles for Sustainable Communities serve as the basis for the transportation planning process in the Northeast Arkansas metropolitan area.

Livability Principles

Provide More Transportation Options

Promote Equitable & Affordable Housing

Enhance Economic Competiveness

Support Existing Communities

Coordinate Policies & Leverage Investments

Value Local Communities & Neighborhoods

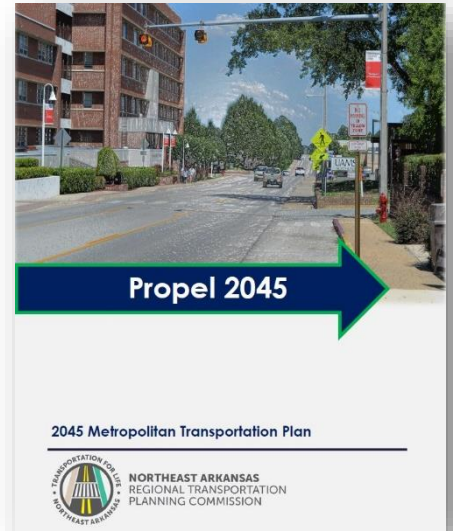
MPO Major Work Products

The major products of the transportation planning process, in addition to the UPWP, are the:

- Public Participation Plan (PPP);
- Metropolitan Transportation Plan (MTP); and
- Transportation Improvement Program (TIP).

Additional plans, special reports, corridor, sub-area studies, and analyses of transportation issues may also be produced by the N.A.R.T.P.C. on a regular or as needed bases. Because public involvement is so vital to the success of transportation planning, the **Public Participation Plan (PPP)** defines a process for providing citizens and other interested parties with reasonable opportunities for understanding and involvement process. The PPP serves as a guideline for all expected N.A.R.T.P.C. plans and activities as well as means for public access and review accommodations.

The **Metropolitan Transportation Plan (MTP)** is the centerpiece of the metropolitan transportation planning process. *Propel 2045*, the most recent MTP adopted by the N.A.R.T.P.C., provides a regional vision of a safe, accessible, efficient, connected, multimodal transportation system that fosters economic development and increased quality of life throughout the region. The 2045 Plan articulates a broad set of region-wide transportation goals, policies, and actions that will aid in achieving the aforementioned vision. During the course of FY2024, the MPO staff will ensure that the vision of this plan is carried out in the N.A.R.T.P.C. planning activities.



The **Transportation Improvement Program (TIP)** is a prioritized list of transportation projects

proposed for implementation during a four-year cycle. Projects included in the TIP must be consistent with the *MTP* and statewide TIP (STIP), and are submitted to ARDOT for consideration of eligibility of federal funding by local governments, state transportation agencies, and transit operators. The N.A.R.T.P.C. will continue to coordinate with the local jurisdictions, ARDOT and JET to monitor implementation of roadway and transit projects outlined for federal-aid in the current FY2023-2026 STIP. As required by federal legislation, performance standards will also be incorporated into any/all upcoming TIP/STIPs (and potential amendments).

The **Regional Active Transportation Plan** is the supporting document developed by the MPO with input from local stakeholders and various community members/groups. As the first of its kind for the region, the purpose of the Active Transportation Plan is to create a unified vision and strategy for the development of a region-wide bicycle and pedestrian network. The plan provides an analysis of current growth and existing infrastructure/conditions within the region, and outlines specific project and policy recommendations that could enhance multimodal accessibility, connectivity, and safety in the MPO area.

Copies of all N.A.R.T.P.C. plans are accessible on the MPO webpage:
<http://www.jonesboro.org/191/Metropolitan-Planning-Organization>

N.A.R.T.P.C. Accomplishments – FY 2023

The following key projects were completed/produced by MPO staff in the previous fiscal year (2023):

- ✓ Continued updates to the MPO webpage as well as social media platforms to boost public awareness and appeal
- ✓ Published 2022 Annual Performance and Expenditure Report (APER)
- ✓ Published 2022 Annual Listing of Obligated Projects (ALOP)
- ✓ Drafted FY 2024 Unified Planning Work Program (UPWP)
- ✓ Continued to promote both online and community opportunities for public engagement in the MPO planning process
- ✓ Redeveloped and adopted MPO Move Safe Action Plan to document local strategies of support of the Safety performance targets set by the state to reduce fatal and serious injury crashes.
- ✓ Developed and adopted the FY 2023-2026 Transportation Improvement Program (TIP)



FY 2024 UPWP Tasks

Project # 44.21.00 – Program Support & Administration

The objective of this task is to coordinate transportation planning activities at the MPO level with the Arkansas Department of Transportation (ARDOT), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), publicly owned transit services, and

constituent members in the metropolitan planning area. Records of all activities needed for the comprehensive, coordinated, and continuing transportation planning process will be maintained and updated as needed under this project. This includes:

- Administrative coordination;
- Preparation of the annual UPWP;
- Staff onboarding and development;
- Record maintenance and preservation;
- Preparation of monthly expenditure and progress reports; and
- Encouragement of citizen participation and involvement in the planning process.

The N.A.R.T.P.C. staff will serve as a liaison between the MPO communities (especially traditionally underserved populations), relevant transportation providers, abutting regions, and government agencies on transportation-related matters, and assist with securing/documenting federal and state aid for improvement projects within Northeast Arkansas.

Additionally, The N.A.R.T.P.C. staff will update the MPO Public Participation Plan (PPP), **as necessary**, as well as explore new and advanced methods of public outreach in order to increase opportunities for public engagement in the transportation planning process. The N.A.R.T.P.C. staff will preserve use of its social media pages (Facebook and Twitter), and make enhancements to the existing MPO webpage to boost public appeal. Other means of electronic engagement, such as the digital newsletter, will be used to provide an opportunity for citizens to review, print, and comment upon MPO documents, reports, and projects at their convenience. The N.A.R.T.P.C. will also utilize the Citizen Advisory Committee (CAC) for assistance with the development of various techniques (both written & electronic) to enhance public engagement in upcoming events, projects, and studies within the region.

Expected Products	Completion Date
2025 UPWP	May 2024
Annual Performance & Expenditure Report	August 2023
Monthly Expenditure Reports	Ongoing
Staff Onboarding/Training	Ongoing
PPP update	Ongoing
Public meetings, workshops, and/or surveys	Ongoing
Online Public Engagement	Ongoing
Digital Quarterly Newsletter	Ongoing

44.21.00 WORK TASKS DEFINED

TASK #44.21.01 WORK PROGRAM DEVELOPMENT & ADMINISTRATION

- N.A.R.T.P.C. staff will continue to provide administrative, budgeting, and clerical duties required to perform work tasks. Staff will prepare the annual UPWP and Performance and Expenditure Report (APER).
- Gather and maintain necessary documentation to ensure MPO compliance with the Title II/ADA and Title VI/Civil Rights federal regulations.

TASK #44.21.02 PUBLIC INFORMATION & CITIZEN PARTICIPATION

- N.A.R.T.P.C. staff will continue to adhere to established PPP (**revise as necessary**), and update MPO contact lists and promotional materials (i.e. cards, flyers, and brochures).
- N.A.R.T.P.C. staff will provide presentations at public meetings, workshops, and civic clubs/organizational meetings, and utilize social media, surveys, and other electronic tools to encourage and gather public input.
- N.A.R.T.P.C. staff will continue to work with local governments to update MPO webpage, Twitter, and Facebook.

Project # 44.22.00 – General Development & Comprehensive Planning

The objective of this task is the technical development and coordination of the overall transportation planning process in the region. This includes gathering, analyzing, and maintaining relevant data needed for transportation planning throughout the region.¹ In accordance with this objective, N.A.R.T.P.C. staff will provide routine technical assistance to member governments. Demographic, health, crash, infrastructure, and transportation/travel data from the following entities will be gathered and used by the N.A.R.T.P.C. staff and local governments to prepare and revise comprehensive plans and project lists:

- U.S. Census Bureau;
- FHWA/DOT;
- ARDOT;
- Department of Agriculture;
- Health Department;
- Arkansas State University;
- University of Arkansas;
- Arkansas State Police;
- Jonesboro Police Department;
- Jonesboro Regional Chamber of Commerce; and

¹ *Propel 2045 MTP, Goal 1 and Goal 2*

- Area hospitals.

Expected Products	Completion Date
Data Analysis	Ongoing
Training & Education	Ongoing
Development of checklists, reports, templates, and GIS maps	Ongoing

44.22.00 WORK TASKS DEFINED

TASK #44.22.01 DATA DEVELOPMENT

- N.A.R.T.P.C. staff will partner and collaborate with local governments, ARDOT, and FHWA to gather and utilize infrastructure, demographic, and traffic/activity data. Also, staff may seek to collect (and possibly purchase) relevant data gathered by private agencies and entities for use in the production of various plans, reports and GIS maps that identify regional trends and gaps within the transportation system for the improvement of the overall planning process.²

TASK #44.22.02 TECHNICAL ASSISTANCE TO LOCAL GOVERNMENTS

- N.A.R.T.P.C. staff will provide technical assistance to member governments, which includes comprehensive planning, funding research, benefit/cost analysis, performance-based programming, and project prioritization. Staff will also, **as needed**, provide assistance to jurisdictions in order to update local plans and ordinances.³
- The N.A.R.T.P.C. staff will maintain review of relevant articles/publications and participate in various planning meetings with local governments and community groups/associations to keep abreast of major issues, projects, and developments in the region.
- N.A.R.T.P.C. staff will research, attend, and host (**as necessary**) relevant training and conferences to remain compliant with current planning regulations, data tools, and mapping techniques. Conferences may include, but are not limited to, the following: AASHTO, AMPO, TRB, APA, GIS, CDI, ATPC, and other local training events.

Project # 44.23.00 – Long-Range Transportation Planning

² *Propel 2045 MTP, Goal 2 and Goal 4*

³ *Propel 2045 MTP, Goal 1 and Goal 2*

The main objective of this task is to develop and monitor implementation of the Metropolitan Transportation Plan (MTP). This involves the facilitation of research along with the application of various planning studies and funding opportunities that may lead to the identification and execution of future improvement projects. Staff activities will include updating and analyzing planning data as well as establishing performance goals/targets that support the long-range goals outlined in the MTP and statewide LRTP. Additionally, staff will collaborate with JET, and potential consultants, to assist in the implementation of identified recommendations outlined in the regional transit development plan.

Expected Products	Completion Date
Monitor/Update MTP	Ongoing
Development of project/performance measure criteria & support	Ongoing
Assistance in development of local community plans	Ongoing

44.23.00 WORK TASKS DEFINED

TASK #44.23.01 METROPOLITAN TRANSPORTATION PLAN

- N.A.R.T.P.C. staff will monitor and track progress and implementation of the 2045 MTP.

TASK #44.23.02 STRATEGIC REGIONAL NETWORK

- N.A.R.T.P.C. staff will partner with community members and local governments to recommend and implement short-term project and policy action items outlined in the Regional Active Transportation Plan (ATP).⁴
- N.A.R.T.P.C. staff will utilize available avenues (public apps, surveys, etc.) to collect and track pedestrian and bicycle activity to aid with the incorporation of active infrastructure in the road network.

TASK #44.23.03 MAJOR TRANSPORTATION INVESTMENT PLANNING

- N.A.R.T.P.C. staff will assist JET (**as needed**) with implementation of the regional Transit Development Plan and the JET Transit Asset Management Plan.⁵

⁴ *Propel 2045 MTP, Goal 1 and Goal 3*

⁵ *Propel 2045 MTP, Goal 1 and Goal 4*

- N.A.R.T.P.C. staff will partner with local jurisdictions, school/community groups, and selected consultants to develop community plans and projects.
- N.A.R.T.P.C. staff will provide guidance to local jurisdictions in relation to Planning Emphasis Areas (PEAs) issued by FHWA and FTA including:
 1. **Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future** – work with appropriate agencies to ensure that transportation plans contribute to the success of national greenhouse gas reduction goals;
 2. **Equity and Justice⁴⁰ in Transportation Planning** – work with appropriate agencies to advance racial equity and support for underserved and disadvantaged communities;
 3. **Complete Streets** – work with appropriate agencies to review current policies, rules, and procedures to determine their impact on safety for all road users;
 4. **Public Involvement** – increase meaningful public involvement in transportation planning by integrating Virtual Public Involvement (VPI) tools into the overall public involvement approach while ensuring continued public participation by individuals without access to computers and mobile devices;
 5. **Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination** – coordinate with representatives from DOD in the transportation planning project programming process on infrastructure and connectivity needs for STRAHNET routes and other public roads connected to DOD facilities;
 6. **Federal Land Management** – coordinate with FLMA’s in the transportation planning and projects programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands;
 7. **Planning and Environment Linkages (PEL)** – implement PEL as part of the transportation planning and environmental review process;
 8. **Data in Transportation Planning** – incorporate data sharing and consideration into the transportation planning process.

Project # 44.24.00 – Short-Range Transportation Planning

The main objective of this task is the development, prioritization, and maintenance of a regional transportation project list as well as participation in the State Transportation Innovation Council (STIC) for the potential application of federal innovations in the

transportation planning process.⁶ N.A.R.T.P.C. staff will also incorporate performance-based planning efforts in the identification of improvement projects and development of relevant transportation reports and documents as necessary. Data collection and analysis (**including but not limited to the items listed below**) will be used by staff to identify gaps in area safety, accessibility, and connectivity that may contribute to restrictive access to essential services:⁷

1. Traffic Monitoring and Analysis of Existing Conditions;
2. Traffic Congestion and Safety Planning; and
3. Public Transportation, Goods Movement, and Intermodal Planning.

Expected Product	Completion Date
Update Transportation Project List	Ongoing
Project Prioritization Criteria/Checklist(s)	Ongoing

44.24.00 WORK TASKS DEFINED

TASK #44.24.01 PUBLIC TRANSPORTATION, GOODS MOVEMENT, & INTERMODAL PLANNING

- N.A.R.T.P.C. staff will work with local governments, transit providers, and community leaders to maintain and revise (**as needed**) the regional transportation (and transit) project list.
- N.A.R.T.P.C. staff will work with TAC, ARDOT, and other stakeholders to create and implement project prioritization criteria.

TASK #44.24.02 EVERY DAY COUNTS INITIATIVE

- N.A.R.T.P.C. staff will continue to partner with ARDOT, FHWA, elected officials, and other relevant stakeholders to implement the recommendations identified in the STEP Corridor Study of previously identified locations for the region.

TASK #44.24.03 PERFORMANCE BASED PLANNING

⁶ *Propel 2045 MTP, Goal 2*

⁷ *Propel 2045 MTP, Goal 1 and Goal 3*

- N.A.R.T.P.C. staff will coordinate with ARDOT, local jurisdictions, and public transportation providers in order to establish, monitor, and document performance targets.
- N.A.R.T.P.C. staff will collect and analyze performance data, and collaborate with member governments and stakeholders to develop **(as needed)** regional performance reports/documents, including local action plans.
- N.A.R.T.P.C. staff will assist in the development of project prioritization, road safety, active transportation, and other templates for use by local jurisdictions.
- N.A.R.T.P.C. will assist in the development of a project dashboard and other evaluation tools for use by local jurisdictions to enhance public engagement in the decision-making process.⁸

Project # 44.25.00 – Transportation Improvement Program

The main objective of this task is the development/adoption, and subsequent monitoring/amendment/update, of the Transportation Improvement Program (TIP) as well as the creation of the Annual List of Obligated Projects (ALOP). N.A.R.T.P.C. staff will collaborate with the local jurisdictions as well as JET and ARDOT to identify, recommend, and promote transportation (roadway) improvement **and** transit projects/funding within the region.

Expected Product	Completion Date
TIP Development and Maintenance	Ongoing
Annual List of Projects	December 2023

44.25.00 WORK TASKS DEFINED

TASK #44.25.01 TIP DEVELOPMENT, PROJECT SELECTION & MONITORING

- N.A.R.T.P.C. staff coordinate with local jurisdictions, stakeholders, and ARDOT to identify and recommend roadway and transit improvement projects for inclusion in the STIP/TIP to receive federal-aid assistance.
- N.A.R.T.P.C. staff will routinely monitor, amend, and/or update the TIP **(as needed)** to ensure federal and statewide compliance.

⁸ *Propel 2045 MTP, Goal 2*

FY 2024 Budget Summary

UPWP Task	Description	Federal <i>FHWA/FTA Consolidated Planning Funds</i>	Local*	Total
44.21.00	Program Support & Administration	\$48,141.46	\$12,035.36	\$60,176.82
44.22.00	General Development & Comprehensive Planning	\$51,321.63	\$12,830.41	\$64,152.04
44.23.00	Long-Range Planning	\$28,542.37	\$7,135.59	\$35,677.96
44.24.00	Short-Range Planning	\$19,214.22	\$4,803.56	\$24,017.78
44.25.00	Transportation Improvement Program	\$16,128.14	\$4,032.04	\$20,160.18
Total		\$163,347.82	\$40,836.96	\$204,184.78

****Application of Federal Funds Typically Requires a 20% Local Match.***

*****In accordance with the Infrastructure Investment and Jobs Act, at least 2.5% of the FY 2024 budget has been designated for Complete Streets planning activities.***

N.A.R.T.P.C.– FY 2024 UPWP Line Item Budget

Expenditure Summary

Task #	Description	Staff Time	Special Projects & Other Expenses	Total
Project #44.21.00	Program Support & Administration	\$ 49,669.82	\$ 10,507.00	\$ 60,176.82
Project #44.22.00	General Development & Comprehensive Planning	\$ 34,152.04	\$ 30,000.00	\$ 64,152.04
Project #44.23.00	Long-Range Planning	\$ 35,677.96		\$ 35,677.96
Project #44.24.00	Short-Range Planning	\$ 15,517.78	\$ 8,500.00	\$ 24,017.78
Project #44.25.00	Transportation Improvement Program	\$ 20,160.18	\$ -	\$ 20,160.18
Total		\$ 155,177.78	\$ 49,007.00	\$ 204,184.78

Other Expenses

Task-Time Breakout

Line	Description	Expense	Task	Director	Asst Planner	Intern
209	Travel and Training	\$ 8,000.00	1	30.00%	35.00%	40.00%
209-01	Travel and Training - City Portion	\$ -	2	20.00%	25.00%	30.00%
213	Telephone Expense	\$ 2,000.00	3	25.00%	20.00%	20.00%
214	Utilities	\$ -	4	10.00%	10.00%	5.00%
215	Insurance and Licenses	\$ 450.00	5	15.00%	10.00%	5.00%
217	Professional Services	\$ 14,500.00	TOTAL	100%	100%	100%
218	Postage	\$ 250.00				
220	Advertising and Printing	\$ 3,500.00				
221	Maintenance Building and Grounds	\$ -				
222	Equipment Maintenance	\$ -				
224	Supplies	\$ -				
224-01	Office Supplies	\$ 800.00				
225	Fuel	\$ -				
228	Dues and Subscriptions	\$ 2,500.00				
231	Towing	\$ -				
232	Fixed Assets	\$ 500.00				
232-01	Minor Equipment and Furniture	\$ 3,000.00				
233	Rental and Contracts	\$ 2,000.00				
279	Unemployment/Workman's Compensation	\$ 1,007.00				
285	Longevity Pay	\$ -				
296	Computer Software	\$ 1,500.00				
318	Maintenance Contracts	\$ 500.00				
Total		\$ 40,507.00				

Federal Balance Summary

Federal Available	\$ 431,039.00
Federal Programmed	\$ 163,347.82
Balance	\$ 267,691.18

Professional Services/Special Projects Detailed

Line	Description	Expense
N/A	Complete Streets Planning Activities	\$ 8,500.00
217	Urban SDK Data Solutions Service	\$ 12,000.00
Total		\$ 20,500.00

Please be advised that the line item expenses in this section are estimates, and therefore, are subject to change. Any necessary changes will be made through the formal budget amendment process.

APPENDIX A

List of Abbreviations

AASHTO	American Association of State Highway and Transportation Officials	EAPDD	East Arkansas Planning & Development District
ACS	American Community Survey	EPA	Environmental Protection Agency
ALOP	Annual List of Obligated Projects	FAST	Fixing America's Surface Transportation Act
AMPO	Association of Metropolitan Planning Organizations	FFY	Federal Fiscal Year
APA	American Planning Association	FHWA	Federal Highway Administration
APER	Annual Performance & Expenditure Report	FTA	Federal Transit Administration
ARDOT	Arkansas Department of Transportation	FY	Fiscal Year
A-State	Arkansas State University	GIS	Geographic Information System
ATP	Regional Active Transportation Plan	HUD	Department of Housing & Urban Development
CAC	Citizen Advisory Committee	ITS	Intelligent Transportation System
CDI	Community Development Institute	JATS	Jonesboro Area Transportation Study
C.F.R.	Code of Federal Regulations	JET	Jonesboro Economical Transportation System
CTPP	Census Transportation Planning Products	L RTP	Long Range Transportation Plan
DOT	United States Department of Transportation	MPA	Metropolitan Planning Area
		MPO	Metropolitan Planning Organization
		MTP	Metropolitan Transportation Plan
		NARTPC	Northeast Arkansas Regional Transportation Planning Commission

PBPP	Performance Based Planning & Programming
PPP	Public Participation Plan
STEP	Safe Transportation for Every Pedestrian
STIC	State Transportation Innovation Council
STIP	Statewide Transportation Improvement Program
TAC	Technical Advisory Committee
TAM	Transit Asset Management
TIP	Transportation Improvement Program
TPC	Transportation Policy Committee
TRB	Transportation Research Board
UPWP	Unified Planning Work Program
U.S.C.	United States Code



NORTHEAST ARKANSAS TRANSPORTATION PLANNING COMMISSION

Northeast Arkansas Regional Transportation Planning Commission

P.O. Box 1845

300 South Church Street

Jonesboro, AR 72401

Telephone: (870) 933-4623

Facsimile: (870) 336-7171

E-mail: mpo@jonesboro.org

www.jonesboro.org/191/Metropolitan-Planning-Organization